

# MANOR LEAS INFANT SCHOOL



## Learning for Life

### Parent Code of Conduct

Policy number	89
Policy reviewed	Spring 2024
Review date	Spring 2027
Committee	FB
Authors	Headteacher

# Parent Code of Conduct for Manor Leas Infant School

## 1. Introduction

At Manor Leas Infant School, we believe it is important to:

- Work in partnership with parents to support their child's learning
- Create a safe, respectful and inclusive environment for pupils, staff and parents
- Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to anyone with parental responsibility for a pupil or anyone caring for a child (such as grandparents or child-minders). We use the term 'staff' to refer to anyone who works at the school, volunteers at the school, supports the school through an outside agency/contractor or is a trustee.

## 2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our school
- Work together with staff in the best interests of our pupils
- Treat all members of the school community with respect - setting a good example with speech and behaviour
- Seek a peaceful solution to all issues
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- Approach your child's class teacher to help resolve any issues of concern, rather than approaching other parents directly

## 3. Behaviour that will not be tolerated

- Swearing, or using offensive language on school grounds. Racist, homophobic or otherwise illegal language will be reported to the relevant authorities
- Using physically intimidating or aggressive behaviour on school grounds, including violence or threats of violence
- Making rude or derogatory comments about someone on school grounds
- Displaying a temper, shouting at or threatening someone on school grounds
- Displaying a temper, shouting or swearing at members of staff on the telephone

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- Sending rude, intimidating, aggressive or inappropriate messages to members of staff, including through ClassDojo, email or on social media
- Posting defamatory, offensive or derogatory comments about the school or its staff on social media platforms
- Recording conversations or meetings with staff members without making them aware you are doing it and seeking their express permission
- Use of physical punishment against your child while on school grounds
- Disciplining another person's child - please bring any behaviour incidents to a member of staff's attention
- Any physical damage to private or school property
- Smoking, vaping or drinking alcohol on the school grounds (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs on school grounds (including legal highs)
- Bringing dogs onto the school grounds (other than guide dogs)
- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- Using physically or verbally intimidating or aggressive behaviour towards staff outside of school grounds

#### **4. Breaching the code of conduct**

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident. Depending on the nature of the incident, the headteacher may apply the sanctions below:

- Written warning
- Telephone ban
- Email ban
- Ban from contacting particular persons
- Ban from the school premises
- Seek advice from our legal team regarding further action (in cases of conduct that may be libellous or slanderous)

The school may contact the appropriate authorities (in cases of criminal behaviour). The school will always respond to an incident in a proportional way and reserves the right to take necessary actions to ensure that members of the school community are not subjected to abuse. The final decision for how to respond to breaches of the code of conduct rests with the headteacher. The headteacher will consult the chair of trustees before banning a parent from the school premises.

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### 5. Policy review

This policy has been agreed by the staff and trustees and will be reviewed every three years.  
The policy is signed on behalf of the board of trustees by:

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Chair of Trustees

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Date