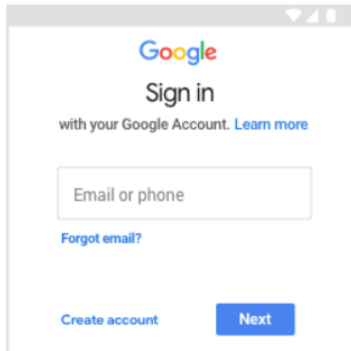


## [A guide to Google Classroom for parents](#)

At Manor Leas Infant School, we will use Google Classroom as an online learning platform that will be able to be accessed in school and at home.

The Google Classroom app can be downloaded onto most devices and phones and also accessed via browsers on computers and laptops at [classroom.google.com](https://classroom.google.com).

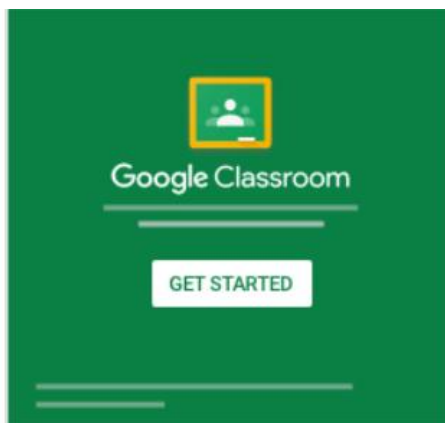
The instructions below will help children and parents getting started with Google Classroom.



Children will need their log-in details for their school Google Classroom account to complete the steps below. These details will be provided to you. If you have any difficulty logging into Google Classroom, please email the school.

Children will need to sign into Google using your child's given email address and password.

Ensure the device is signed out of any previously opened Google accounts to avoid any confusion.



Alternatively, sign into the Google Classroom app.

Once signed in, children will need to accept the invitation to join their class. Once signed in and joined to a class, the instructions and additional documents below will give more information about different features of Google Classroom, including how to access work set and hand work in.

### **How to get and hand in work (computers and laptops)**

- Go to Google Classroom (see link above)
- Click 'Classwork'
- Click on an assignment, then 'View assignment'
- Follow the teacher's instructions on how to complete their work. If an attachment has been included, you may wish to view, print or edit it.
- Once work has been completed it can be submitted to the teacher. This may include a scanned or photographed copy of the work or a word document. On the right-hand side of the page, click 'Add or create' to attach a file. Once it is finished, click 'turn in', then 'turn in' again to confirm.
- Made a mistake? Click 'Unsubmit' to return the work, and follow the last two steps to resubmit it.

Click on the links to open each of these useful documents:

[Quick-guide-to-google-classroom](#)

[Instructions-for-using-google-classroom-parent\\_pupil-guide](#)

[2020-Parents-Guide-to-Google-Classroom](#)

<https://support.google.com/edu/classroom/?hl=en#topic=10298088>